



Address: Shop L01, P01A Parkmore Shopping Centre
 317 Cheltenham Rd, Keysborough VIC 3173
 Phone: (03) 9769 1188 Fax: (03) 9769 1881
 Email address: rentals@sovereignproperties.com.au
 Website: sovereignproperties.com.au

Residential Tenancy Application Form All sections of this form must be completed & signed for your application to be processed

Proposed Rental Property Address			Postcode		
Rent per week: \$		Bond Amount \$		Have you inspected the property?: YES / NO (please circle)	
Length of tenancy: Years		Months		Tenancy To Commence	
How many tenants will occupy the property?			Adults		Dependants
			Ages		Pets: YES / NO (please circle)
					If yes attach a PHOTO OF EACH pet
Pet type: Breed		Reg. No:		Outdoor only: YES / NO	
Pet type: Breed		Reg. No:		Outdoor only: YES / NO	
Vehicle 1 Rego: Model/Year/Colour		Vehicle 2 Rego: Model/Year/Colour			

1. First Applicant **2. Second Applicant AND/OR Partner**

Title	First Name	Initial
Last name		Smoker: Yes/No
Name at Birth:		Place of Birth:
Date of Birth / /	Age (Years/Months)	
Drivers Licence No.		State
Passport	Medicare No.	Ref:
Pension Type (if applicable)		No
Home Ph	Mobile Ph	
Email		
Marital status: Single Married De Facto Sep/Div Friends Relatives		

Title	First Name	Initial
Last name		Smoker: Yes/No
Name at Birth:		Place of Birth:
Date of Birth / /	Age (Years/Months)	
Drivers Licence No.		State
Passport	Medicare No.	Ref:
Pension Type (if applicable)		No
Home Ph	Mobile Ph	
Email		
Marital status: Single Married De Facto Sep/Div Friends Relatives		

2. Rental History - Applicant 1

Current Address		
Suburb		Postcode
How long have you lived at your current address?		Years Months
Reason for leaving		Rent per week: \$
Landlord/Agent:		Phone:
Email:		fax:
Previous Address		
Suburb		Postcode
Length at previous address?		Years Months
Reason for leaving		Rent per week: \$
Landlord/Agent:		Phone:
Email:		fax:
Bond Refunded Yes/No		If not why?

2. Rental History - Applicant 2

Current Address		
Suburb		Postcode
How long have you lived at your current address?		Years Months
Reason for leaving		Rent per week: \$
Landlord/Agent:		Phone:
Email:		fax:
Previous Address		
Suburb		Postcode
Length at previous address?		Years Months
Reason for leaving		Rent per week: \$
Landlord/Agent:		Phone:
Email:		fax:
Bond Refunded Yes/No		If not why?

3. Employment Details - Applicant 1

Occupation		Employers Name
Employment Address		
Suburb		Postcode
Employer Phone No		Contact Name
Length at current employment		Years Months
Net Income \$	Per Week \$	Per Month \$
Are you self employed? Yes / No		ABN:
Accountant Name: _____		Phone: _____

3. Employment Details - Applicant 2

Occupation		Employers Name
Employment Address		
Suburb		Postcode
Employer Phone No		Contact Name
Length at current employment		Years Months
Net Income \$	Per Week \$	Per Month \$
Are you self employed? Yes / No		ABN:
Accountant Name: _____		Phone: _____

4. Social Security Benefits OR Centrelink Payment

Type	CRN:
\$ Per Week	\$ Per Month

4. Social Security Benefits OR Centrelink

Type	CRN:
\$ Per Week	\$ Per Month

5. Referees - Applicant 1 - (NOT co-applicant)

1. Reference name _____
 Address: _____
 Home Phone _____ Mobile No _____

2. Reference name _____
 Address: _____
 Home Phone _____ Mobile No _____

5. Referees - Applicant 2 - (NOT co-applicant)

1. Reference name _____
 Address: _____
 Home Phone _____ Mobile No _____

2. Reference name _____
 Address: _____
 Home Phone _____ Mobile No _____

6. Emergency Contact Details - Not same as co-applicant

Name _____
 Address _____
 Suburb _____ Postcode _____
 Email Address _____

6. Emergency Contact Details - Not same as co-applicant

Name _____
 Address _____
 Suburb _____ Postcode _____
 Email Address _____

7. Please ensure you provide Min. 100 points Identification - at least ONE item from each section is required - Photo copy ALL & bring originals

Section ONE

_____ (40) Drivers License
 _____ (40) Passport (complete the following)
 Name at Birth: _____
 Place of Birth: _____
 Passport Country: _____

Section TWO

_____ (30) Latest 3
 Current Pay Slips OR
 Current Bank Statement OR
 Centre Link Income Statement

Section THREE

_____ (30) Previous tenancy reference _____ (10) Gas account
 _____ (20) Previous two rent receipts _____ (10) Pet rego papers
 _____ (20) Home owner MUST SUPPLY _____ (10) Birth Certificate
 a recent rates notice _____ (10) Medicare Card
 _____ (10) Motor vehicle registration
 _____ (10) Telephone account _____ **TOTAL POINTS**
 _____ (10) Electricity account

8. FREE Utilities Connections User Consent Form



We get things sorted.

Moving made easier

P: 1300 554 323 | F: 1300 889 598
 E: info@connectnow.com.au
 W: connectnow.com.au

PRIVACY CONSENT AND TERMS. By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third-party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's [Privacy Policy](#) for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third-party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing info@connectnow.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow are not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may receive commissions or fees from your selected retailer(s), and your real estate agent may also receive commissions or fees from connectnow, in each case for arranging provision of the requested services. The value of commissions or fees may vary from time to time and may differ depending on which retailer is selected. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third-party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Connectnow makes moving easier for you by sorting your essential home moving needs quickly and easily in one simple phone call. Our services include electricity, gas, internet, pay TV, home phone connections and much more. Plus, our home moving service is free – it's our way of ensuring your move is as seamless as possible.

We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call 1300 554 323 to ensure your services are connected.

Yes, I accept the Terms. Please call me to connect my new services.

Signed: _____ Date: _____

9. Declaration for Authority

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:
 (a) The owner or the Agent of my current or previous residence;
 (b) My personal referees and employer/s;
 (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -
 *NTD: 1300 563 826 *TICA: 1902 220 346 *TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

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Printed Name
 Applicant 1: _____

Signature
 Applicant 1: _____ Date _____

Printed Name
 Applicant 2: _____

Signature
 Applicant 2: _____ Date _____

10. Payment Details

Property Rental Per Week \$: _____
 Rent in Advance \$ _____
 Rental Bond (1 month's rent) \$ _____
 Total Due \$ _____

EFT/Bank Cheque/Money Order

PLEASE SIGN _____

PLEASE SIGN _____